



# Quarterly ODS & SGG Usage Report

Reporting Period \_\_\_\_\_ Quarter, 20\_\_\_\_

Company Name

Extinguishing Agent Trading Authorisation Certificate No.

In accordance with regulation 332 of the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995 I advise that the following quantities of extinguishing agents were acquired, disposed of and recovered during the reporting period. Please add more pages if necessary.

Extinguishing agent (trade or chemical name). If halon, please specify type.	Quantity of agent in kg on site at the end of the last reporting period.	Quantity of new agent acquired (purchased) in kg.	Quantity of new agent recovered from fire protection cylinders in kg.	Quantity of agent supplied, used, installed or sold (not for refilling) in kg.	Quantity of agent used for refilling discharge cylinders in kg (if known).	Quantity of agent sent for destruction in kg.	Quantity of agent on site at the end of the reporting period.

**Note: The quantity of agent on site at the end of the reporting period should be the quantity of agent (kg) on site at the end of the last reporting period plus (+) the quantity of any new agent acquired or recovered minus (-) the quantity of agent supplied, sold, used (this includes refilling) or sent for destruction.**

Name in Block Letters

Position

Signature

Date

Note: All sections of the report must be completed and forwarded to the Executive Officer, of the Fire Protection Industry (ODS & SGG) Board within 14 days from the end of each quarter.

By signing this form, you certify, to the best of your knowledge that the information contained within this report is true and correct.