



2012-2017 FIRE PROTECTION INDUSTRY (ODS & SGG) BOARD STRATEGIC PLAN

The Board's five-year strategic plan (2012 to 2017) is focused on delivering the key activities required to meet its objectives for the fire protection industry: communication, education, and regulatory compliance. This is to be achieved by adhering to a series of short, medium and long-term strategies and checked against associated key performance indicators.

The goals of this five-year strategic plan are to:

1. Deliver communication, education, and regulatory compliance outcomes inherent in the Regulations and the Board's charter.
2. Ensure that tasks undertaken by the Board deliver the best outcomes for the environment while balancing the needs of the fire protection industry.
3. Assist the secretariat in prioritising projects in consultation with the Department of Sustainability, Environment, Water, Population and Communities (the Department), especially in terms of resource allocation for any new or unexpected issues that may arise.
4. Maintain a focus on achieving outcomes by maintaining accountability through performance monitoring and assessment against key performance indicators.

WHO WE ARE

The Fire Protection Industry (ODS & SGG) Board (the Board) appointed by the Minister for Sustainability, Environment, Water, Population and Communities, in partnership with the fire protection industry, administers the fire protection division of the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995 (the Regulations) on behalf of the Australian Government.

PURPOSE

The functions of the Board include:

- Identify, promote and support industry 'best practice' activities throughout the fire protection industry.
- Manage a permit and licensing system to ensure applicants meet minimum standards of competency prior to granting of extinguishing agent handling licenses (EAHLs).
- Implement effective communication and consultation with the fire protection industry to encourage and facilitate regulatory compliance.
- Develop and distribute ozone depleting substance and synthetic greenhouse gas (ODS & SGG) learning and assessment resources to support those working in the fire protection industry.
- Undertake review and audit activities to ensure fire protection industry compliance with Ozone Protection and Synthetic Greenhouse Gas Management Act 1989 (the Act).

STAKEHOLDERS

To achieve its objectives, the Board will work in partnership with the fire protection industry, and associated industries, the Australian Government and other levels of government.



Australian Government
Department of Sustainability, Environment,
Water, Population and Communities



STRATEGY

REGULATORY COMPLIANCE

Short term in 2012 (ongoing):

1. Manage the permit and licensing system.
2. Ensure that halon is used only in essential use applications.
3. Provide clear, consistent and timely advice on the implementation of the ODS and SGG Regulations throughout the fire protection industry.
4. Implement full rollout of qualified persons licenses (1 and 4).
5. Appropriate representation of the Board is made to all stakeholders including industry members, government and the general public.
6. Complete a review of and republish the fire protection industry ODS and SGG Code of Practice.

Medium term (2012-2014):

1. Develop and begin to implement an ODS and SGG Regulatory Compliance Plan.
2. Operate an appropriate audit and education program to improve compliance.
3. Implement full rollout of qualified persons licenses (2, 3 and 5).

Long term (2015 – onwards):

1. ODS and SGG Code of Practice is regularly reviewed and maintained.
2. Implement full rollout of qualified persons license (6).

COMMUNICATION

Short term in 2012 (ongoing):

1. Research, prepare and collate ODS and SGG related articles and publish in fire protection industry publications.
2. Provide targeted, timely and relevant communication products to all sectors of the fire protection industry.
3. Provide a valued and accessible communication and information resource to the fire protection industry via the ODS and SGG pages on the Fire Protection Association Australia (FPA Australia) website.
4. Raise industry awareness of the importance of minimising ODS and SGG emissions with a view to protecting the environment.

Medium term (2012-2014):

1. Develop and begin to implement an ODS and SGG Board Communication Strategy Plan.

Long term (2015 – onwards):

1. Review ODS and SGG Board Communication Strategy Plan.

EDUCATION

Short term in 2012 (ongoing):

1. Develop learning and assessment resources to support units of competency relating to ODS and SGG licensing.
2. Facilitate technician access to relevant education and training opportunities.
3. Build effective partnerships with Registered Training Organisations.

Medium term (2012-2014):

1. Develop and begin to implement an ODS and SGG Education Strategy Plan.
2. Monitor the development of industry best practices and review industry skills to keep pace with relevant changes.

Long term (2015 – onwards):

1. Review ODS and SGG Education Strategy Plan.



KEY PERFORMANCE INDICATORS FOR THE PERIOD

REGULATORY COMPLIANCE

Short term in 2012 (ongoing):

1. Issue licenses, permits and authorisations within statutory requirements.
2. Achieve an annual license growth rate of 10%.
3. Aim for license retention rate of 90%.
4. Provide timely, clear and consistent regulatory advice to the fire protection industry.
5. Publish and distribute the fire protection industry Code of Practice.
6. Complete roll out of qualified persons licenses (1 and 4).
7. Grant Halon Special Permits consistent with the requirements of the Australian Halon Management Strategy.
8. Convey all Board decisions accurately, in a timely manner and in accord with the ODS and SGG Board Communication Strategy Plan.

Medium term (2012-2014):

1. Develop and begin to implement an ODS and SGG Regulatory Compliance Plan.
2. Complete 15 site visits per year in 5 states or territories.
3. Complete 15 audits per year in 6 states or territories.
4. Complete roll out of qualified persons licenses (2, 3 and 5).

Long term (2015 – onwards):

1. Review ODS and SGG Code of Practice where a change to the Regulations impacts on the Code.
2. Complete roll out of qualified persons license (6).

COMMUNICATION

Short term in 2012 (ongoing):

1. Publish key articles, in a timely manner, in relevant industry publications and journals.
2. Publish accurate and timely fact sheets, brochures and articles.
3. Review and enhance the ODS and SGG pages of the FPA Australia website by end of 2012, and update as needed.
4. Provide accurate and timely responses to issues raised by industry.
5. Consult with all industry stakeholders in accord with the ODS and SGG Board Communication Strategy Plan.
6. Distribute warning labels associated with gaseous fire suppression systems containing ODS or SGG extinguishing agents.

Medium term (2012-2014):

1. Develop and begin to implement ODS and SGG Board Communication Strategy Plan.

Long term (2015 – onwards):

1. Develop a strong brand awareness of the Fire Protection Industry (ODS & SGG) Board, in accord with the ODS and SGG Board Communication Strategy Plan.

EDUCATION

Short term in 2012 (ongoing):

1. Review learning and assessment materials developed to support the rollout of ODS and SGG extinguishing agent handling licenses, as needed.
2. Provide timely assistance to licensees regarding the transition to a qualified license.

Medium term (2012-2014):

1. Develop and begin to implement ODS and SGG Board Education Strategy Plan.
2. Communicate to government any changes in industry best practices and skills.

Long term (2015 – onwards):

1. Develop close partnerships for the delivery of competency training and assessment with Registered Training Organisations around Australia in accordance with ODS and SGG Education Strategy Plan.





OUR MISSION

To minimise the emission of ozone depleting substances (ODS) and synthetic greenhouse gases (SGG) used in the fire protection industry.

OUR VISION

To bring together knowledge and experience and to identify and promote 'best practice' activities in the fire protection industry to minimise emissions of ODS and SGG extinguishing agents, to protect the environment, and to ensure compliance with the provisions of ODS and SGG legislation.

OUR VALUES

Leadership and Vision – Strive for excellence through collaboration and 'best practice'.

Integrity – Behave ethically, act with honesty, and be prepared to express, listen to and consider alternative points of view.

Impartial – Establish alliances, build trust and foster cooperation without showing favour.

Sustainability – Consider the impact of our actions on current and future generations.

Teamwork – Achieve common goals by working together.

OUR OBJECTIVES

REGULATORY COMPLIANCE

COMMUNICATION

EDUCATION

STRATEGIES

■ SHORT-TERM

■ MEDIUM-TERM

■ LONG-TERM

KEY PERFORMANCE INDICATORS

■ SHORT-TERM

■ MEDIUM-TERM

■ LONG-TERM

How do I contact the Fire Protection Industry (ODS & SGG) Board:

Executive Officer - Ozone Protection
Fire Protection Industry (ODS & SGG) Board

Building 2, 31-47 Joseph Street
Blackburn North Vic 3130

PO Box 1049, Box Hill Vic 3128

T 03 8892 3131 F 03 8892 3132

E ozone@fpaa.com.au

