



EXTINGUISHING AGENT TRAINEE LICENCE

APPLICATION FORM

This application form is for new applications only. If you need to renew your licence, email ozone@fpib.com.au and request a renewal form. To renew your licence, submit your renewal form at least 30 days prior to your expiry date otherwise you will be required to make a new application. Whilst the Board will endeavour to forward information and a reminder to you and your employer prior to your licence expiring, it remains your responsibility to ensure you have a valid licence at all times to continue to handle scheduled extinguishing agents legally.

OFFICE USE ONLY

Licence Number

Date

 / /

Expiry Date

 / /

1. APPLICANT DETAILS

Title

First Name

Middle Name

Last Name

Date of Birth:

/ /

Residential Address

Suburb

State

P/code

Residential Postal Address (if different from above)

Suburb

State

P/code

Phone (business hours) ()

Mobile

Private Email

Work Email

2. EMPLOYER DETAILS

Company Name/Trading Name

ABN

Contact Person

Employer Email

Business Address

Suburb

State

P/code

Postal Address

Suburb

State

P/code

Employer Phone ()

3. COLOUR PASSPORT PHOTOGRAPH

Please attach a current colour passport size photo (minimum size 4cm high by 3.5cm wide).

Attach using tape or glue.
Do not staple through photo.



4. SUITABILITY QUESTIONNAIRE

Under Regulation 102 of the *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (the Regulations), the Fire Protection Industry (ODS & SGG) Board must consider whether you are a fit and proper person to hold a licence.

If you are an **INDIVIDUAL**, please state whether you:

have, in the last ten years immediately prior to you making this application:

1. had a civil penalty order made against you for contravention of a civil penalty provision
2. been convicted of an offence*, or an order under section 19B of the *Crimes Act 1914* has been made, for contravention of the:
 1. *Ozone Protection and Synthetic Greenhouse Gas Management Act 1989* (the Act); or
 2. *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995* (the Regulations)
3. had any conviction for an offence*, or an order under section 19B of the *Crimes Act 1914* has been made, against a law of the Commonwealth, of a State or of a Territory that is punishable by imprisonment for a period of six months or longer

are currently bankrupt, have applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, or have compounded with creditors or have made an assignment of remuneration for their benefit

have made any statement in an application under the Act or Regulations that was false or misleading in a material particular; and if so, knew that the statement was false or misleading

have contravened a condition of a fire protection industry permit

have held a fire protection industry permit that was suspended or cancelled

* Subject to the Spent Convictions Scheme

I have read the suitability questionnaire:

YES NO

Do you have anything to declare?

YES NO

If you have anything to declare, please give details in a separate attachment.

Declarations will not necessarily prevent you from receiving a licence.

5. PERMIT DURATION

An Extinguishing Agent Trainee Licence will be issued for 12 months.



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| LICENCE ITEM | ENTITLEMENTS | SUPERVISORS NAME & LICENCE NUMBER (only include supervisors for those areas you propose to work in) |
|---|---|--|
| 2. Fixed System Installation & Decommissioning Licence | 1) To install and decommission a gaseous fire extinguishing system (fire protection equipment) including: <ul style="list-style-type: none"> (a) to install and disconnect actuation devices (mechanisms) to and from container valves; and (b) to install and disconnect gaseous agent containers; and (c) to install and disconnect any interconnections to other gaseous system containers; and (d) to install and disconnect ancillary equipment connections to manifold and pipework; and (e) to attach and remove transport equipment, such as valve outlet and actuator port caps, plugs and locking devices installed to prevent accidental discharge 2) Commission actuation control devices set to operate and engage safety devices as needed and decommission these devices | Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/> |
| 3. Fixed System Testing & Maintenance Licence | To test and maintain a gaseous fire extinguishing system (fire protection equipment), including: <ul style="list-style-type: none"> (a) to test actuation release systems; and (b) to disconnect and reconnect actuation devices (mechanisms); and (c) to disconnect and reconnect any interconnections to other gaseous systems containers; and (d) to disconnect and reconnect ancillary equipment connections from containers to manifold and pipework; and (e) to test actuation devices (mechanisms); and (f) to perform any tests and maintenance on any Fire Detection and Alarm System, including any remote operation panel and actuation and control system that interfaces with or forms part of a gaseous fire extinguishing system; and (g) to perform any tests and maintenance on gaseous agent containers and ancillary equipment connections from containers to manifold and pipework | Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/> |
| 4. Recovery, Reclamation, Fill & Recycling Licence | To recover, reclaim, fill and recycle an extinguishing agent into and from a fire extinguisher and gaseous fire extinguishing system container from and to a bulk agent container. | Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/> |
| 5. Warehouse Maintenance Licence | To monitor for leakage stocks of extinguishing agent bulk agent containers in a warehouse and, as needed, to transfer the extinguishing agent from a leaking storage container. | Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/> |



| LICENCE ITEM | ENTITLEMENTS | SUPERVISORS NAME & LICENCE NUMBER (only include supervisors for those areas you propose to work in) |
|---|---|--|
| 6. Control Systems Installation, Commissioning & Decommissioning Licence | To install, commission and decommission a fire detection and alarm system, including any remote operation panel and actuation and control system that interfaces with or forms part of a gaseous fire extinguishing system. | Name: <input type="text"/> EAHL #: <input type="text"/> Expiry Date: <input type="text"/> |

9. LICENCE CONDITIONS

A licence granted by the Board is subject to the conditions, as set out in Regulation 326 of the *Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995*, that the licensee:

- (a) carries out the work to which the licence relates in accordance with any standard set out in an item in column 2 of Table 326 that relates to the work; and
- (b) gives any extinguishing agent recovered from fire protection equipment to:
 - (i) the holder of an extinguishing agent trading authorisation; or
 - (ii) the operator of an approved extinguishing agent destruction facility; and
- (c) ensures that any equipment used to transfer an extinguishing agent from one vessel to another:
 - (i) is fit for its purpose; and
 - (iii) is appropriately maintained; and
- (d) submits a report to the Board describing the circumstances relating to any lawful emission of an extinguishing agent; and
- (e) does not carry out any work to which the licence relates (other than decommissioning or disposal or work in the aviation or maritime industries) on fire protection equipment that does not comply with any standard mentioned in Table 326 that applies to the equipment.

Return this Application Form to:

Fire Protection Industry (ODS & SGG) Board
PO Box 1049, Box Hill Vic 3128

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F 03 8892 3132
E ozone@fpib.com.au